



HOLY FAMILY

ELEMENTARY SCHOOL



Meeting Attendees:		Regrets:
Amanda Gillard	Mrs. Oliveira	Francesca Valente Silvio Veiera
Dave Valente	Pamela Barbuto	
Elizabeth Tomaselli	Paulette Rupnarain	
Laura Coes	Samantha Mewa	
Marie Steward	Sandy Marocco	
Melissa Galena	Sara Valente	
Mme. Naccarato	Thomas Martino	
Mr. Barnett	Tina Collura	
Date: January 15, 2024 from 6:30 - 8:00PM		

Catholic School Council Meeting Minutes

Agenda		Responsible	Timing
1	Welcome & Prayer	Everyone	6:30 - 6:35
2	Passing of the November Minutes and January Agenda	Everyone	6:35 - 6:40
3	Updates from our Trustee	Paula Dametto-Giovannozzi	6:40 - 6:50
4	Principal and Teachers Report	Mr. Barnett	6:50 - 6:55
5	Treasurer Update	Laura	6:55 - 7:00
6	Parish Update	Sara	7:00 - 7:05
7	Pancake Tuesday Updates (Feb 13)	Sara	7:05 - 7:10
8	Hot Lunches Discussion	Everyone	7:10 - 7:15
9	Fundraising Ideas for the rest of the year (i.e. Spring market, etc.)	Everyone	7:15 - 7:30
10	New business items / ideas to share	Everyone	7:30 - 7:45

Topic	Discussion	Action Item
Welcome & Prayer	<ul style="list-style-type: none"> Mr. Barnett lead us in prayer and read the land acknowledgment Mr. Barnett introduced the school's new VP, Marie Steward 	
Passing of November Minutes and January Agenda	<ul style="list-style-type: none"> November Minutes and agenda were reviewed and approved by all in attendance 	Approved by all council members

Topic	Discussion	Action Item
Updates from our Trustee	<ul style="list-style-type: none"> Trustee Paula Dametto-Giovannozzi joined the meeting virtually 	
Principal and Teachers Report	<p>Staffing</p> <ul style="list-style-type: none"> We welcome Marie Steward, our new VP Shelley Nicoletta now VP at St. Benedict New staff member: Sabrina Altobelli, grade 4/5; Nella Bertani moved to Special Education Laura Gitto, now with Program Department; Alessia Todaro will be taking over additional planning time assignment beginning Jan. 23. <p>Faith Formation</p> <ul style="list-style-type: none"> Ash Wednesday service at Holy Family Church @10am School Mass Feb. 22 @10am <p>Events/ Activities</p> <ul style="list-style-type: none"> Jan. 23-25: EF team visiting and presenting to feeder schools Jan. 30: Junior boys soccer tournament Jan. 31: Junior girls soccer tournament Feb. 1: Dance Showcase Feb. 5-9: Carnaval Feb. 12-15: Book Fair <p>Equity/ Diversity/ Wellness</p> <ul style="list-style-type: none"> Black History Month Upcoming Elizabeth Fry presentations for Intermediate students: Human Trafficking 	
Treasurer Update	<ul style="list-style-type: none"> Balance \$19 241.48 Technology cheque in the approximate amount of \$17 000 will be withdrawn soon by Mr. Barnett for additional school technology resources This leaves us with approximately \$2 000 \$500 will be allotted for pancakes on Shrove Tuesday 	

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	<p style="text-align: center;">Holy Family CES Month: Dec 2023</p> <table> <tr> <td>Opening Balance</td><td>\$</td><td>31,071.28</td></tr> <tr> <td>COL</td><td>\$</td><td>16.89</td></tr> <tr> <td>COL</td><td></td><td>\$ 984.01</td></tr> <tr> <td>CH#1699</td><td>\$</td><td>974.08</td></tr> <tr> <td>CH#1660</td><td>\$</td><td>49.31</td></tr> <tr> <td>CH#1695</td><td>\$</td><td>689.00</td></tr> <tr> <td>CH#1679</td><td>\$</td><td>689.00</td></tr> <tr> <td>CH#1702</td><td>\$</td><td>850.66</td></tr> <tr> <td>CH#1680</td><td>\$</td><td>340.00</td></tr> <tr> <td>CH#1681</td><td>\$</td><td>340.00</td></tr> <tr> <td>CH#1696</td><td>\$</td><td>689.00</td></tr> <tr> <td>CH#1697</td><td>\$</td><td>689.00</td></tr> <tr> <td>CH#1682</td><td>\$</td><td>340.00</td></tr> <tr> <td>INTEREST</td><td>\$</td><td>1.41</td></tr> <tr> <td></td><td></td><td>\$ 31,071.28</td></tr> <tr> <td>Outstanding cheques</td><td>\$</td><td>11,830.00</td></tr> <tr> <td></td><td>Bal</td><td>\$ 19,241.28</td></tr> </table> <table> <tr> <td colspan="3"><u>Wish List</u></td></tr> <tr> <td>Halloween Dance</td><td>\$</td><td>2,050.00 Acutal</td></tr> <tr> <td>Living Nativity</td><td>\$</td><td>1,525.50 Actual</td></tr> <tr> <td>Music for Nativity</td><td>\$</td><td>200.00 Actual</td></tr> <tr> <td>Grade 7 & 8 Retreat</td><td>\$</td><td>1,500.00 Actual</td></tr> <tr> <td>Tech Spring Order</td><td>\$</td><td>17,500.00 Actual</td></tr> <tr> <td>Smart Board</td><td>\$</td><td>2,500.00 Actual</td></tr> <tr> <td>Busing Nursing Home</td><td>\$</td><td>250.00 Actual</td></tr> <tr> <td>Busing T&F</td><td>\$</td><td>275.00 Actual</td></tr> <tr> <td>Indoor Soccer Reg</td><td>\$</td><td>700.00 Actual</td></tr> <tr> <td>FKD Support</td><td>\$</td><td>500.00 Rough estimate</td></tr> <tr> <td>Graduation Support</td><td>\$</td><td>500.00 Rough estimate</td></tr> <tr> <td></td><td>\$</td><td>27,500.50</td></tr> </table> <p style="text-align: right;">KK Donuts \$1,500 Pizza Subs</p> <p>Shrove Tuesday \$ 500.00 Rough estimate</p>	Opening Balance	\$	31,071.28	COL	\$	16.89	COL		\$ 984.01	CH#1699	\$	974.08	CH#1660	\$	49.31	CH#1695	\$	689.00	CH#1679	\$	689.00	CH#1702	\$	850.66	CH#1680	\$	340.00	CH#1681	\$	340.00	CH#1696	\$	689.00	CH#1697	\$	689.00	CH#1682	\$	340.00	INTEREST	\$	1.41			\$ 31,071.28	Outstanding cheques	\$	11,830.00		Bal	\$ 19,241.28	<u>Wish List</u>			Halloween Dance	\$	2,050.00 Acutal	Living Nativity	\$	1,525.50 Actual	Music for Nativity	\$	200.00 Actual	Grade 7 & 8 Retreat	\$	1,500.00 Actual	Tech Spring Order	\$	17,500.00 Actual	Smart Board	\$	2,500.00 Actual	Busing Nursing Home	\$	250.00 Actual	Busing T&F	\$	275.00 Actual	Indoor Soccer Reg	\$	700.00 Actual	FKD Support	\$	500.00 Rough estimate	Graduation Support	\$	500.00 Rough estimate		\$	27,500.50	
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Parish Update	<ul style="list-style-type: none"> • Communion friends have confession starting this weekend (January 20 / 21) • New office hours Mon. - Fri. 9:00 am - 4:00 pm • Adoration Fridays 7:00pm -8:00pm • Annual pancake dinner on February 16, 2024 • On February 14, 2024 - Ash Wednesday, ashes will be given out at 7:00 am and noon • Liturgy of the word takes place on Sundays, twice per month for children ages 4 - 8 years 																																																																																											
Pancake Tuesday Updates (Feb 13)	<ul style="list-style-type: none"> • Our given budget is up to \$500 • Shopping will be done at Costco • We will need 6 volunteers altogether on Feb.13, 2024 • Older and younger students will buddy up to help younger students • Table and chairs will need to be set up in the gym for students to use for eating 	Sara will make the necessary purchases at Costco.																																																																																										
Hot Lunches Discussion	<ul style="list-style-type: none"> • Subs are good to go and adding 1 wk to make up for a PD day that was not taken into account • Pizza will continue • Sub cash online will be posted Fri Jan. 19 for sub days 																																																																																											

Topic	Discussion	Action Item
	<p>running Feb 12 - April 15</p> <ul style="list-style-type: none"> • Pizza cash online will be posted Jan.19 for pizza days running Feb 8 - April18 • So that's Mon/Thurs lunch orders • Just Catering runs as well • Taco Tues. cash online will be posted Fri Jan. 19 for taco days running Feb. 13 - April 16 • So that's Mon/Tues/Thurs • Exploring the idea of training 4 - 5 intermediate students (2 at a time) as pizza lunch helpers (grade 7/8) • *Sara V. will be the point of contact for subs • *Pamela will be the point of contact for pizza • *Samantha will be the point of contact for tacos 	<p>Subs, pizza & taco form for cash online needs to be created and submitted to Gina (school office) by Sara, Pamela, Samantha</p>
Fundraising Ideas	<ul style="list-style-type: none"> • Elizabeth shared box of cards fundraiser with school for them to pursue if they would like to do it as a fundraiser • Are we allowed to move on with the Spring Market? • Projected date will be April 27 • Barnett will look into getting a permit for April 27 • Table cost to be determined but the price discussed was 1 table \$80 and 2 for \$120 	<p>Mr. Barnett will look into booking a permit for the school for April 27, 2024</p>
Olivers Labels	<ul style="list-style-type: none"> • Oliver's Labels increased by \$4 • Total sales to date: \$135.75 	
New business items / ideas to share	<ul style="list-style-type: none"> • Sarah V. has a new idea - <ul style="list-style-type: none"> ◦ Create parent council handbook with all our policies/procedure ◦ Eg. everything you need to know about Pizza Day ◦ To be completed by May parent council meeting • Coffee Time - attempted to order lunch from their soup/croissant proposed menu (however due to the school's no nut policy, we will not be able to purchase hot lunch from here right now) • Samantha asked about purchasing soccer jerseys • Teachers are looking into approved vendors 	<p>All members will work together to create the handbook before May</p> <p>Mrs. Naccarato will check approved vendors for a jersey quote</p>

Upcoming meeting dates:	February 12	March 18 or 25	May 13	June 10
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