HOLY FAMILY ELEMENTARY SCHOOL

Meeting Attendees:		Regrets:
Dave Valente Laura Coes Mme. Naccarato Mr. Barnett Mrs. Oliveira Pamela Barbuto	Paulette Rupnarain Samantha Mewa Sandy Marocco Sara Valente Silvio Veiera Thomas Martino Tina Collura	Amanda Gillard Elizabeth Tomaselli Melissa Galena
Date: October 16, 2023 from 6:30 – 8:00PM		In Person Meeting at 61 Allan Drive - Library

Catholic School Council Meeting Minutes

	Agenda	Responsible	Timing
1	Welcome & Prayer	Mr. Barnett	6:30 - 6:35
2	Passing of the September Minutes	Everyone	6:35 - 6:40
3	Principal's Report	Everyone	6:40 - 6:50
4	Treasurer's Report	Everyone	6:50 – 7:10
5	Parish Report	Mr. Barnett	7:10 – 7:15
6	Discussion of other food/restaurant options Tina - A&W Silvio - Blue Smoke Samantha BarBurrito Pam - Bolton Panini & Coffee Time	Mr. Barnett	7:15 – 7:30
7	Update on Sub and Pizza Lunch Orders	Pam/Sara/Elizabeth	7:30 - 7:35
8	Halloween Dance Updates	Pam/Sandy/Sara/Elizabeth	7:35 - 7:40
9	Fundraising Ideas for the coming year	Everyone	7:40 – 7:50
10	Living Nativity Confirmation	All	7:50 – 8:00
11	New business items/ideas to share	All	8:00 – 8:10

Topic	Discussion	Action Item
Welcome & Prayer	• Mr. Barnett lead us in prayer and read the land acknowledgment	
Passing of September Minutes	• September Minutes were reviewed and approved by all in attendance	
Principal's Report	**Faith Formation** - Holy Family continues to have monthly virtues assemblies - School Mass on October 12	

Topic	Discussion	Action Item

- Grade 8 Retreat to St. Francis Centre is on Oct. 26th, grade 7 on Nov. 7

Clubs and Team

- Intermediate Softball team won Family of Schools Tournament
- Junior boys competed at Family of Schools Tournament on Oct. 18 at St. Marguerite D'Youville
- Grade 7 Girls came in 2nd Place at Board Cross Country meet
- Chess club and Makerspace club are beginning

Well Being

- Matthan Francis: Positivity Lives Here presentations on Oct. 17 and 20

Finance

- Budget
  - Shortfall of $8220 from 2022/2023, money from School Generated Funds account used to cover shortfall.
  - School Generated Funds account is now nearly depleted given additional expenses and reimbursements from June and funds used for initiatives so far this year

Curriculum

- SK to Grade 8 completing DIBELS reading assessments with all students. This is a diagnostic reading assessment that will help to inform reading programs

- EQAO data

	Primary Reading	Change from 2021-2022	Primary Writing	Change from 2021-2022	Primary Mathematics	Change from 2021-2022
Dufferin-Peel	77%	-2%	70%	-2%	60%	1%
Brampton East Caledon Dufferin Malton						
Holy Family	62%	-18%	69%	-1%	52%	-3%

	Junior Reading	Change from 2021-2022	Junior Writing	Change from 2021-2022	Junior Mathematics	Change from 2021-2022
Dufferin-Peel	87%	0%	88%	1%	48%	4%
Brampton East Caledon Dufferin Malton						
Holy Family	96%	4%	95%	3%	55%	19%

Topic	Discussion	Action Item
Treasurer's Report	Laura sent an email on OCT 13, 2023 at 12:55 PM Holy Family CES **Month:** **Sept 2023** Opening Balance $ 10,571.71 COL $ 23.50 COL $ 11.75 COL $ 1,081.00 COL $ 94.00 COL $ 305.50 COL $ 470.00 1648 $ 593.25 COL $ 23.50 COL $ 176.25 COL $ 23.50 COL $ 317.25 1653 $ 1,178.03 COL $ 199.75 COL $ 500.00 1651 $ 447.00 COL $ 211.50 INTEREST $ 0.46 $ 11,791.39 Outstanding cheques $ 2,136.00 Bal $ 9,655.39 Wish List Halloween Dance $ 3,000.00 Rough estimate Living Nativity $ 1,500.00 Rough estimate Shrove Tuesday $ 250.00 Rough estimate Grade 7 & 8 Retreat $ 1,500.00 Rough estimate FKD Support $ 500.00 Rough estimate Graduation Support $ 500.00 Rough estimate Fair $ 9,000.00 Rough estimate Tech Spring Order $ 15,000.00 Rough estimate $ 31,250.00 -We presently have $9 655.39 -We are in need of fundraising Wishlist: -Halloween Dance $2500 -Living Nativity $1570 is allotted -Shrove Tuesday -Grade 7&8 Retreat -FDK Support -Graduation Support -Fair Tech Spring Order	
Parish Report	-Confirmation application closed on October 13, 2023 -Altar server training begins on October 21, 2023 -Volunteers are needed to carry out parish ministries -Join for mass followed by brunch at church on Nov. 26, 2023 to celebrate the 45th parish anniversary -Edge begins today, October 16, 2023 for Catholic Middle School Youth -Rooted begins October 18, 2023, for grades 3/4/5	

Topic	Discussion	Action Item
Discussion of other food/ restaurant options	• Profit form Krispy Kreme sales: $1500 • We talked about booking 2024-2025 school year Krispy Kreme dates since they need to be booked now (these will be voted on by the new council in September 2023, they can be canceled at anytime) • A&W was discussed - they will not deliver food to school • Blue Smoke was discussed - prices will be reviewed by owner • BarBurrito was discussed - (they deliver to school) menu items would be: chicken/beef tacos (2) or quesadilla (4 pieces) - $6.50 sold for $7.50 cheese quesadilla (4 pieces) - $4.75 sold for $5.75 chips and salsa $2.00 sold for $3.00 *items offered are nut free *food can be dairy free *gluten-free tacos are offered • Members voted on implementing a weekly Taco Tuesday to start on Nov 7, 2023 and run for 2 months - 11 members voted in favour of implementing Taco Tuesday • All food purchased lunches must be labeled with teachers names and student names	Samantha will find out if there is a burrito option Samantha will create the flyer needed Sara Valente will create and deliver labels to BarBurrito
Update on Sub and Pizza Lunches	-Sub and Pizza lunch orders are closed - 42 pizzas will need to be ordered - 64 subs will be ordered (orders have slightly increased) - Sub labels need to be made	Requisition for Pizza and Sub lunch orders required Sara Valente will make the sub labels
Halloween Dance	- Prizes were purchased - Prizes are displayed in display case at school - A write up for Twitter stating to parents that prize donations are welcome was suggested to increase prizes	Pam and Sandy will create draft for Twitter
Fundraising Ideas	**- Poinsettias will be sold as a school fundraiser** **- This was voted on and approved by 10 voting members** **- We must raise $750 (before tax) to ensure free delivery of poinsettias to school** **- Poinsettia sales will open on November 13, 2023 on Cash Online** **- All orders must be in by November 24, 2023** **- We will book the December 7, 2023 delivery date** **- Chocolates was mentioned as a possible future fundraising idea** **- Boxed cards was mentioned as a future fundraising idea**	Sara Valente will be creating Poinsettia flyer

Topic	Discussion	Action Item
Living Nativity Confirmation	• The Living Nativity will be held on November 30, 2023.	
New business items/ideas to share	• Hot chocolate cups and lids need to be purchased for Living Nativity - 11 members voted in favour of the purchase • $350 is needed for the music and lights and the Living Nativity - 11 members voted to give $350 • Discussed the idea of school selling school spirit wear • Coffee Time's hot chocolate donation for the Living Nativity will be confirmed • Proposed future Parent Council Meeting Dates, to be confirmed by Mr. Barnett are: November 20, 2023 December 11, 2023 (Social event/Potluck) January 15, 2024 February 12, 2024 March 18 or 25, 2024 April 15, 2024 May 13, 2024 June 10, 2024	Sara Valente will purchase the items Mr. Barnett will look into it To be approved by Mr. Barnett